



ICAR- Agriculture Technology Application Research Institute (ATARI),  
ZONE-IX

(DIVISION OF AGRICULTURAL EXTENSION)

INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
JNKVV, P.O. Adhartal, Jabalpur – 482 004 (MP)  
Phone: 0761-2680807, Fax: 0761-2680485

F.No. ATARI-IX/UDC-Asstt/2016-17/ - 161,

Date :23-08-2018

To,

The Directors/Project Directors of ICAR Institutes/NRCs/  
Project Directorates/ATARIs etc.

Sub: Filling up of various administrative posts at ICAR-ATARI, Zone-IX, Jabalpur – reg.

Sir,

The Director, ICAR-ATARI-Zone-IX, Jabalpur, invites application from amongst the eligible candidates working at ICAR Institute Headquarters/Project Directorate/NRCs/ATARIs etc. for the following posts at this Institute on deputation/ Transfer on permanent absorption basis. Particulars of the posts & eligibility are detailed below:-

| S. N. | Name of the post     | No of post  | Scale of pay   | Eligibility   |
|-------|----------------------|-------------|--|---|
| 1.    | Jr. Accounts Officer | 01<br>(One) | In Pay Level 6 under Pay Matrix of 07 CPC or PB-2 Rs. 9300-34800/- + GP Rs. 4200/- | a) By promotion of ICAR Audit & Accounts examination qualified officials from ICAR Institutes /ATARIs / Project Directorates / Headquarters / NRCs etc.<br>b) Failing (a) above by promotion of ICAR Audit & Accounts Examination qualified officials from ICAR Institutes /ATARIs/ Project Directorates /Headquarters / NRCs etc. under the Council on permanent absorption basis.<br>c) Failing (a) & (b) above by permanent absorption of eligible and willing SAS passed personnel in Pay Band-2 Rs. 9300-34800+GP of Rs. 4200 (pre-revised) from the organized Audit & Accounts Departments and Services<br>Or<br>Transfer of officials holding analogous post i.e. JAO in ICAR Institutes/ ATARIs/ Project Directorates/NRCs etc. |
| 2.    | Assistant            | 01<br>(One) | Pay Level 6 in the pay matrix (PB Rs. 9300-34800 + GP Rs. 4200/- pre-revised       | a) Deputation of UDC (PB-1 Rs. 5200-20200+ GP Rs. 2400/-) having at least 10 years regular service in the grade.<br>b) Transfer of officials holding analogous post i.e. Assistant in ICAR Institutes/ ATARIs/ Project Directorates/NRCs etc.   |



|    |     |             |                                      |  |
|----|-----|-------------|--------------------------------------|--|
| 2. | UDC | 01<br>(One) | Rs. 5200-20200 +<br>GP of Rs. 2400/- | Holding analogous post in similar capacity OR<br>Lower Division Clerk in the scale of Pay PB-I<br>5200-20200 + GP of Rs. 1900/- with minimum of 8<br>years regular service in the Grade. |
|----|-----|-------------|--------------------------------------|--|

The above appointment/inter-institutional transfer will be regulated as per Council's instructions vide F.No. 33-8/2016-Estt-I dated 19<sup>th</sup> September 2016 and crucial date of eligibility will be determined as per ICAR circular endorsement No.-GAC-21-26/2014-CDN dated 21<sup>st</sup> October, 2014 (i.e. 01-04-2018).

If selection is done on deputation than the period of deputation will be of one year in the first instance and extendable for two more years as per the standard terms and conditions of deputation prescribed by the Govt. of India/ICAR. The transfer of selected candidate to this Institute will be treated in public interest. The pay of the selected candidate will be fixed as per Govt. of India/ICAR Rules on deputation.

It is requested that the vacancy may kindly be circulated amongst the eligible candidates working at your Institute and application ( in the Prescribed Proforma enclosed) of eligible persons along with CR dossiers for the last five years may be furnished on or before **06-10-2018**.

Application of only such candidate who can be relieved immediately in the event of their selection may be forwarded. A certificate to the effect that no vigilance /disciplinary case is pending/being contemplated against the candidate may also be forwarded along with the application. Incomplete applications or those received after the prescribed due date or without CR dossier/Vigilance clearance certificate will not be considered.

Encl: Proforma for application

Yours faithfully,

  
(Asstt Admn. Officer)

Copy for kind information to the:

1. The Director (AE), ICAR, Krishi Anusandhan Bhavan-I, Pusa, New Delhi – 110 012.
2. The Deputy Secretary (Admn), ICAR, Krishi Bhavan, New Delhi – 110 001.
3. The Under Secretary (AE), ICAR, KAB-I, Pusa, New Delhi – 12.
4. I/c Computer, ICAR-ATARI, Zone-IX, Jabalpur for uploading the Circular on Institute Website

**APPLICATION PROFORMA FOR THE ADMN. POSTS AT ICAR-ATARI, ZONE-IX, JABALPUR**

1. Name of the candidates (BLOCK LETTER):
2. Name of the post applied for :
3. Postal Address:
4. Name of the Institute where the candidate is working right now:
5. Date of Birth/Present Age:
6. Present post held with date of appointment on regular basis:
7. Present basic pay:
8. Educational qualification giving details of examination passed from matriculation onwards:
9. Technical qualification/other qualifications, also details of Departmental examination passed if any:
10. Details of Service including present post:

| Name of the Institute | Post held | Scale of pay | Period |    | Nature of duties |
|-----------------------|-----------|--------------|--------|----|------------------|
|                       |           |              | From   | To |                  |
|                       |           |              |        |    |                  |

11. Whether permanent/temporary:
12. Whether belongs to SC/ST/ OBC :
13. Any other information:

**Declaration**

I ..... do hereby declare that particulars furnished by me above are correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection of deputation, action may be taken against me and I shall abide by the decision of the Director, ICAR-ATARI, Zone-IX, Jabalpur

**Date:**

**Signature of the applicant**

**Certificate to be furnished by the Head of the Deptt/Office**

Certified that the information furnished by the candidate has been verified from the office/ service record and found correct. No disciplinary/vigilance case is pending or being contemplated against the officer/official.

**Date:**  
**Place:**

**Signature with seal**